

325 N. Michigan Street,  
Toledo, OH 43604  
419-242-7323  
readfl@toledolibrary.org



To: Prospective Volunteers

Re: Mandatory Background Checks

In order to protect children who participate in Read for Literacy’s programs, it is Read for Literacy’s policy to conduct national criminal background checks on all prospective volunteers before they can be matched with a child. The background checks are conducted at our request by area school systems, law enforcement entities or commercial companies. Such background checks are run repeatedly and may be run annually.

If you approve Read for Literacy running a background check, and repeating the check annually or as needed, please sign the form below and provide us the information necessary for us to complete the check.

Yes, I approve Read for Literacy conducting criminal background check(s) on me as needed.

Name \_\_\_\_\_ Today’s Date \_\_\_\_\_

Please print all Information:

Fax to 419-242-7039

Mail to Read for Literacy – Background Checks, 325 N. Michigan Street, Toledo, Ohio 43604

**Legal Name: Please Print VERY Clearly**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Social Security # \_ \_ - \_ - \_ \_ \_ \_ \_ E-mail \_\_\_\_\_

Gender: Male Female Date of Birth: \_ \_ / \_ \_ / \_ \_ \_ \_

Primary Phone: ( \_ \_ \_ ) \_ \_ \_ - \_ \_ \_ \_ Secondary Phone: ( \_ \_ \_ ) \_ \_ \_ - \_ \_ \_ \_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Maiden or Other Names \_\_\_\_\_